



Please tick (✓)

**CHECKLIST - APPLICATION FOR SALE PROCEEDS / DIVIDEND OF SECURITIES**

**APPLICATION IF REPRESENTING A DECEASED PERSON**

<p>1) A completed Form SPS2 <input type="checkbox"/></p> <p>2) A completed Form UMA7 <input type="checkbox"/></p> <p>3) A copy of IC or passport <input type="checkbox"/></p> <p>4) A copy of the front page of <b>Bank Statement</b> of the active bearing his name and account number <sup>(i)</sup> <input type="checkbox"/></p> <p>5) <b>Original Share Scrip (if Registered Owner (RO) &amp; Beneficiary Owner (BO) is the same person)</b> <input type="checkbox"/></p> <p style="text-align: center;"><u>OR</u></p> <p><b>Original Scrip and Form 32A</b> duly signed by board of directors affixed with the company common seal (for different RO &amp; BO) (provided with issuer company common seal) <input type="checkbox"/></p> <p>• <b>Form 32A</b> duly signed by board of directors affixed with the company common seal <input type="checkbox"/></p> <p style="text-align: center;"><u>OR</u></p> <p>• <b>Police report</b> which includes details transfer of shares ownership (e.g.: date of transferred shares, name of original and new owner, name of the shares, certificate number and number of units) and how the shares been transferred (sales, inheritance, etc). <input type="checkbox"/></p> <p>• <b>Form UMA 8S "Pin 1/2016"</b>(The Revenue Stamp of RM10.00 duly stamped at Inbound Revenue Board (LHDN) or Stamp Office ). ** <input type="checkbox"/></p>	<p>6) <b>For the claim amount <sup>(ii)</sup> below RM2,000.00</b></p> <ul style="list-style-type: none"> <li>• A certified copy of Birth Certificate/Marriage Certificate indicates the relation of claimant with deceased. <input type="checkbox"/></li> <li>• A copy of death certificate <input type="checkbox"/></li> <li>• <b>Form UMA 8S "Pin 1/2016"</b> (The Revenue Stamp of RM10.00 duly stamped at Inbound Revenue Board (LHDN) or Stamp Office). ** <input type="checkbox"/></li> </ul> <p>7) <b>For the claim amount<sup>(ii)</sup> above RM2,000.01</b></p> <p>Certified copy by Malaysia High Court of Letter of Administration / Grant of Probate / Faraid Certificate / Form E or F (Small Estate Distribution Act 1955) / Court Order outside Malaysia must registered with Malaysia High Court . Copy of Court Order must get the endorsement from the source of Court Order (Consist of signature, name and position) <input type="checkbox"/></p>
<p><b>In case of certificate lost, please refer to Appendix A</b></p> <p><u>Notes:</u></p> <p><sup>(i)</sup> Payment will be credited into the applicant's active account      Claims from foreigner will be paid using bank draft      (Claimant need to fill in Application For Refund of Unclaimed Moneys Via Bank Draft/TT)      If the applicant is a beneficiary - the payment is accounted to the beneficiary's bank account.      If the applicant is the administrator of the deceased's estate - the payment is accounted to the bank account of the deceased's estate</p> <p><sup>(ii)</sup> Total claimant = sale proceeds + dividends      * Please contact our office to know the actual claimed</p>	<p style="text-align: center;"><b>Appendix A</b></p> <p style="text-align: center;"><b>APPLICATION WITHOUT ORIGINAL SHARE CERTIFICATE (CERTIFICATE LOST)</b></p> <p>1) <b>For application of amount less than *RM10,000<sup>(iii)</sup></b></p> <ul style="list-style-type: none"> <li>• Original Confirmation Letter from Share Registrar addressed to JANM <input type="checkbox"/></li> <li>• Original or Certified True Copy of the Police Report on the Loss of Certificates <input type="checkbox"/></li> <li>• <b>Form UMA 8S "Amd 1/2016"</b> (The Revenue Stamp of RM10.00 duly stamped at Inbound Revenue Board (LHDN) or Stamp Office).** <input type="checkbox"/></li> </ul> <p>2) <b>For application of amount more than *RM10,001<sup>(iii)</sup></b></p> <ul style="list-style-type: none"> <li>• Original Confirmation Letter from Share Registrar addressed to JANM <input type="checkbox"/></li> <li>• Copy of the newspaper advertisement on the loss of certificates. (Payment will be made if after 14 days from the date of advertisement, there is no claim or objection from any parties received); <input type="checkbox"/></li> <li>• Original or Certified True Copy of the Police Report on the loss of Certificates; and <input type="checkbox"/></li> <li>• <b>Form UMA 8S "Amd 1/2016"</b> (The Revenue Stamp of RM10.00 duly stamped at Inbound Revenue Board (LHDN) or Stamp Office).** <input type="checkbox"/></li> </ul> <p>** Foreign applicant must get endorsed by local Notary Public/local Commission/Malaysia Consulate. Revenue Stamp RM10.00 not applicable for foreign application.</p>